

Restore deleted files / old versions

User manual

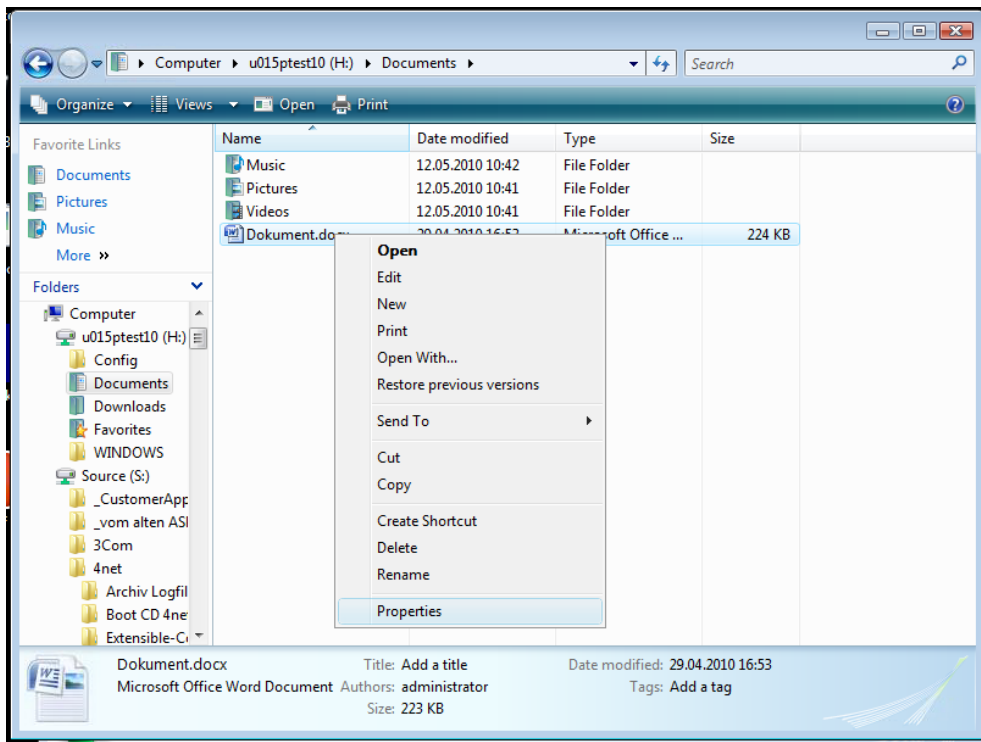
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ASP gives you the option, to restore deleted files or folders and their old versions.

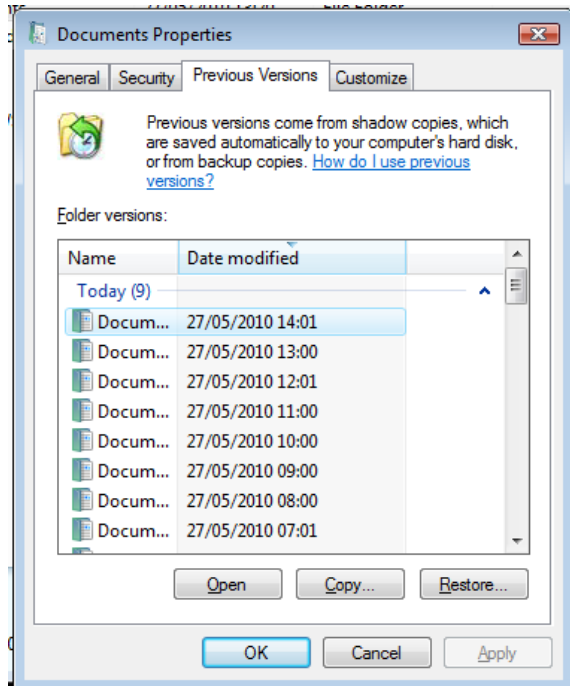
We perform a special backup of your files twice a day. You can access and restore these old versions of files and folders yourself.

Restore old Version

1. Right click on your file, folder or drive and chose properties.



2. Chose the option Previous Versions



Now you see all the saved versions of you file or folder. You now have following options.

Open

Opens the file or shows the folder in the explorer windows. You can now restore or save this version.

Copy

Allows copying the file with a new name or into a new folder

Restore

Overwrites the current file/folder with the old version